

Nepean/Blue Mountains Prostate Cancer Support Group Inc.



ABN 35 871 442 176 – CFN/2037577
Affiliated with the Prostate Cancer Foundation of Australia
Affiliated with Us TOO International (USA)
President: David Wilkinson



Honorary Secretary: Ross Baker
PO Box763
KINGSWOOD NSW 2747
Ph: (02) 4730 2235; Mob: 0415 917 568
Email: nbmpcsg@gmail.com

19 September 2016

Dear Member,

Please find attached a number of documents that need your attention.

- a. Notice of meeting for the AGM.
- b. List of Board Positions.
- c. Preliminary Agenda.
- d. Nomination Form for position on the Board.

As our Constitution requires the payment of an annual membership fee (\$10.00 per family) it is necessary that members be financial before the AGM (Payment can be made before or on the day of the meeting).

Please note the new venue for our monthly meetings:

Auditorium, Level 3, West Block, Nepean Public Hospital, Penrith

Yours Sincerely

Ross Baker
Honorary Secretary

Motto: YOU ARE NOT ALONE

www.prostatesupport.org.au

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Dear Member,

NOTICE OF THE ANNUAL GENERAL MEETING OF THE NEPEAN / BLUE MOUNTAINS PROSTATE CANCER SUPPORT GROUP INCORPORATED

The Annual General Meeting of the Nepean / Blue Mountains Prostate Cancer Support Group Incorporated will be held on Monday 17 October 2016 in the Auditorium, Level 3, West Block, Nepean Public Hospital, Penrith at 7:00 pm.

The final version of the Agenda and reports will be handed out at the AGM.

For any further information, please do not hesitate in contacting me on the phone numbers above.

Yours Sincerely

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Dear Member,

LIST OF BOARD POSITIONS

PRESIDENT:
VICE-PRESIDENT:
HONORARY SECRETARY:
TREASURER:
NEWSLETTER EDITOR:
PROMOTIONS OFFICER:
WEBMASTER:
LIBRARIAN:
MEMBERSHIP COORDINATOR:
PUBLICITY OFFICER:

The outgoing President may remain on the Board for the ensuing 12 months in an advisory role.

All positions will be declared vacant by the Returning Officer at the AGM and an election will be held to fill the 10 Board positions.

If you are interested in serving our members of the support group by being a member on the Board, please complete the attached form showing your name and the board position that you are applying for and have the form signed by two other members.

All nomination forms are to be completed and returned to the Secretary before or at the AGM to be held on Monday 17 October 2016.

If you are not sure what the position entails, please do not hesitate in contacting me on the phone numbers above.

Yours Sincerely

Ross Baker
Honorary Secretary

AGENDA FOR ANNUAL GENERAL MEETING 2016

1. Meeting open:
2. Attendance:
3. Apologies:
4. Absent friends. Minutes silence.
5. Receipt of minutes of the 2015 Annual General Meeting:

a. Business arising from the Minutes:

6. Reports:
 - a. President's Report
 - b. Secretary's Report
 - c. Treasurer's Report

7. Election of Returning Officer: **Nomination:**

Nominated by:..... Seconded by:

8. Board of Directors positions Vacated:

9. Election of new Board of Directors:

Election of President **Nomination:**

Nominated by:..... Seconded by:

Election of Vice President: **Nomination:**

Nominated by:..... Seconded by:

Election of Honorary Secretary: **Nomination:**

Nominated by:..... Seconded by:

Election of Treasurer: **Nomination:**

Nominated by:..... Seconded by:

Election of Newsletter Editor: **Nomination:**

Nominated by:..... Seconded by:

Election of Promotions Officer: **Nomination:**

Nominated by:..... Seconded by:

Election of Librarian: **Nomination:**

Nominated by:..... Seconded by:

Election of Membership Coordinator: **Nomination:**

Nominated by:..... Seconded by:

Election of Publicity Officer: **Nomination:**

Nominated by:..... Seconded by:

Election of Webmaster: **Nomination:**

Nominated by:..... Seconded by:

10. Vote of thanks to Returning Officer:

11. General Business:

12. Meeting Closed.

NOMINATION FORM For
ELECTION TO THE 2016/2017 BOARD OF THE
NEPEAN / BLUE MOUNTAINS PROSTATE CANCER SUPPORT GROUP INC.

To: The Honorary Secretary
Nepean/Blue Mountains Prostate Cancer Support Group Inc.,
PO Box 763
KINGSWOOD NSW 2747

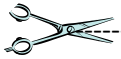
I, wish to nominate for election to the
position of On the Board of the
Nepean/Blue Mountains Prostate Cancer Support Group Inc.

Signed

We endorse this nomination:

Name: Signed:

Name: Signed:



NOMINATION FORM For
ELECTION TO THE 2016/2017 BOARD OF THE
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To: The Honorary Secretary
Nepean/Blue Mountains Prostate Cancer Support Group Inc.,
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